



Embassy of the United States of America
General Services Office
27 Napier Road
Singapore 258508

June 9, 2011

To: Prospective Quoters

Subject: Request for Quotation No. SSN10011Q8819

The Embassy of the United States of America invites you to submit a quote for supply and installation of metal grilles in doors and windows of a US Government leased residence in Bandar Seri Begawan.

To obtain a copy of RFQ No. SSN10011Q8819, interested quoters must request a copy by email to PrashadVA@state.gov. If you would like to submit a quote, please read the RFQ and follow the instructions in Section 3.

The due date and time is **June 20, 2011 at 4.30 pm**. Quotes must be delivered to American Embassy Singapore by fax, hand-delivered or email.

The U.S. Government intends to award a contract to a responsible company submitting a technically acceptable offer at the lowest price. We intend to award a contract based on initial offers, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

For queries, please contact the Stella Heng at tel. 65 6476-9304, fax 65 6476-9003 or email stellah@state.gov

Sincerely,

Charles W. Davis
Contracting Officer